

# YWCA TORONTO EMPLOYMENT CENTRE

2425 Eglinton Avenue East, Suite 303

Call to register today!  
**416.264.5788**

**Learn About Our Services: Meet a Career Advisor** – Looking for work is easier when you are not doing it alone. Understand the advantages, processes and incentives of working with Employment Ontario and YWCA Toronto. [Phone/Online/In person](#)

**Refresh Your Résumé: Résumé Workshop** – Transform your résumé into a targeted marketing tool that will get noticed by employers and get you interviews. References will also be discussed. [Zoom](#)

**How to Ace Your Interview: Interview Skills Workshop** – Learn how to prepare for an interview and how to respond effectively. Explore interview formats, questions to ask an employer and hidden intentions from questions. [Zoom](#)

**Tell Me About Yourself & Other Tough Interview Questions** – In this workshop we focus on how to stand out in an interview and how to answer tough interview questions. You will get a chance to practise responses and build confidence. [Zoom](#)

**One-on-one Résumé Help** – For YWCA Toronto registered clients and new clients of YWCA Toronto only. Our staff will assist with revising your résumé and cover letter. [Phone/Email/Zoom/In person](#)

**Settlement Services and Resources** – For newcomers living in the area to learn about services and resources for individuals, couples and families. Provided by Catholic Cross-Cultural Services. [Online](#)

**Better Jobs Ontario Information Session** – Learn about eligibility, suitability, skills training, financial assessment and more. The objective of Better Jobs Ontario is to support unemployed individuals requiring skills training. [Zoom](#)

**Evaluate Your Skills: Typing, Bookkeeping and More** – Arrange for an appointment to test yourself and discover your scores. [Online testing](#)

**Energize your Job Search!** – Is your job search working? Are you getting calls for interviews? If not, join our workshop where you will learn tips and techniques to refresh your job search. [Zoom](#)

**Cover Letters That Work!** – Learn how to write a strong cover letter, how to match it to the posting and get noticed. [Zoom](#)

**Career Cruising** – Explore careers that are suited for you. Find out how to access career assessments and identify your strengths and interests. [Zoom](#)

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#### **EQUIPMENT NEEDED FOR ZOOM PRESENTATIONS:**

Computer/Laptop/Tablet/Android Phone/iPhone with microphone or headset. Please **log onto ZOOM 15 minutes prior to session** to check that both video and audio are working.

TIPS: Cell Phone Instruction: [https://youtu.be/IO206\\_NezaY](https://youtu.be/IO206_NezaY)

#### **NATIONAL DIABETES TRUST CAREER INFORMATION EVENT – NOVEMBER 7, 2024 AT 1:50p.m.**

National Diabetes Trust is seeking Drivers!

##### **What to Expect:**

- Get a glimpse into a typical day as a driver.
- Learn what National Diabetes Trust values in its drivers.
- Ask questions directly to hiring representatives.
- Receive guidance on submitting a strong application.

##### **Driver Requirements:**

Valid Canadian License: Clean driving record.

Capability: Able to drive a 3-ton, 16-foot cube truck.

Reliability: Pass a criminal background check.

Eligibility: Legally eligible to work in Canada.

Physical Activity: Lift items up to 50 lbs.

Shifts: Days, evenings, and weekends.

**DRESS FOR SUCCESS AND BE PREPARED TO APPLY ONLINE!**

#### **AMAZON CAREER INFORMATION EVENT – NOVEMBER 14, 2024 AT 1:50p.m.**

Work inside an Amazon warehouse, picking, packing and shipping customer orders.

Learn about the hiring and application process, find out what Amazon is looking for and the skills needed for open positions. Comprehensive medical benefits starting on day one.

Must be 18 years of age or older with a high school diploma or equivalent.

#### **TORONTO FIRE SERVICES CAREER INFORMATION EVENT - NOVEMBER 19, 2024 AT 1:50p.m.**

Toronto Fire Services is the largest fire service in Canada, and the fifth largest fire service in North America.

**ALWAYS HIRING:** Operations Fire Fighters, Fire Inspectors, Public Educators, Call Takers/Dispatchers, Mechanics.

**DRESS FOR SUCCESS AND BE PREPARED TO APPLY ONLINE!**

#### **CITY OF TORONTO JOB FAIR - IN PERSON– NOVEMBER 29, 2024 1-4p.m.**

City of Toronto in partnership with Toronto Community Housing and YWCA Toronto.

Explore a wide range of opportunities in various industries including: Customer Service, Healthcare, Finance, Technology, Retail, Food Service, Public Services, Hospitality, Cleaning, Warehouse, Trades and more!

Location: **ELLESMERE COMMUNITY CENTRE**

Address: **20 Canadian Road, Scarborough ON, M1R 4B4 \*Parking Available**

**DRESS FOR SUCCESS and BRING COPIES OF YOUR RÉSUMÉ !**

**MANY OF OUR JOB FAIRS AND INFORMATION EVENTS ARE VIA ZOOM.**

**To be invited to any online workshops and job fairs you must register your name and email with your Career Advisor or our Front Desk.**

**Please Call to Register: 416.264.5788 or email your Career Advisor**



**YWCA  
TORONTO**

NATIONAL ADVOCACY.  
COMMUNITY ACTION.



**United Way  
Greater Toronto  
FUNDED AGENCY**

**EMPLOYMENT  
ONTARIO**

Your job is out there. We'll help you find it.

2425 Eglinton Avenue East, Suite 303, Scarborough | T 416.264.5788 | F 416.264.3140

Monday-Friday, 9am-5pm | [ywca-toronto.org/employment](http://ywca-toronto.org/employment) |     